Greetings Students,

My name is Dr. Jim Carrier and I am your assigned Student Success Specialist. I am pleased to assist you with your educational experience here at GTCC. As your assigned Student Success Specialist, I would like to share a few things with you to make your advising experience easy.

1. I advise students by appointment only. Please click the link below to view my availability and schedule your appointment today. Please note that if you are more than 10-minues late for your appointment, you will need to reschedule. https://appointmentscheduler.gtcc.edu/tracweb40/default.html

You may also email me at jacarrier@gtcc.edu to schedule your appointment. I will also be more than happy to work with you by phone if you do not mind providing your phone number in your email to me.

2. If you have trouble getting to campus, you can be advised via email or phone; however, you still need to click on the link to schedule an appointment and then send me a separate email to jacarrier@gtcc.edu letting me know that you have scheduled an appointment via the appointment scheduler but would like your appointment to be via email. Please note that email exchanges outside of the day of your appointment may take one to two business days for a reply.

3. Only students with advising holds are required to see me before they are allowed to register. If you do not have an advising hold, you are not “required” to see me for advising.

4. VERY IMPORTANT NOTE - I advise students interested in a Computer Programming Degree ONLY.

If you are not in this program or plan to change to a different program that I do not advise, you must complete a change of program form and request a new advisor immediately. You would see the Student Success Center to complete the Program Change. In addition, please see the steps below that outline how to request a new advisor after you change your program. Please note that if you arrive to your appointment with me and are not majoring in the program I advise then your appointment will only consist of you completing a change of program form.

HOW TO REQUEST AN ASSIGNED ADVISOR

If you are seeking an Assigned Advisor, please send an email to needadvisor@gtcc.edu.

INCLUDE THE FOLLOWING INFORMATION:

Your Name

Your Student ID Number (If you don't know it, go to https://applicationstatus.gtcc.edu)

Your Major. If your program needs to be changed please complete a Program Change Form, so that you are assigned the correct advisor. (This may delay your assignment by three additional business days.)

Your Last Term of Attendance If you have not attended GTCC for more than two years, you must reapply to the college by going to https://success.gtcc.edu.

You will be notified that you have been assigned an advisor through your GTCC email only.

Thank you,

Dr. Jim